Opening, downloading and saving a PDF in Internet Explorer

1. Open the PDF document by clicking on the PDF hyperlink

2. The PDF will display within the web browser

3. Hover your mouse over the PDF to display the Save icon
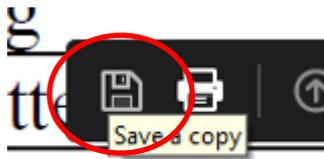
4. Click the Save icon ('Save a copy'). This will open the Save As dialogue window
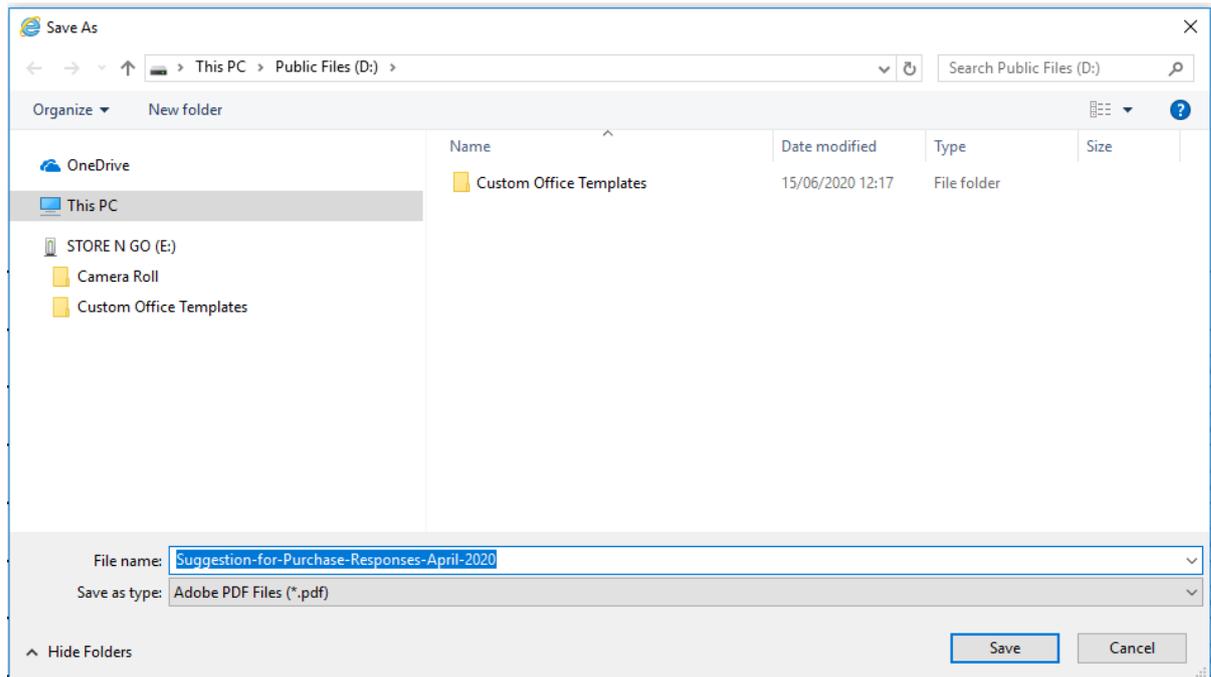
5. Select your USB device. Rename the PDF if required and click Save to save the PDF to your USB device