

Community Venues

No.	Description	Fee/Charge 2018/19 \$	Pricing Structure	Service Category	GST status
9.	Cowan Community Centre				
	Regular hire - per hour (minimum 6 hires per year)	16.00	3	F	10%
	Casual hire - per hour	23.00	3	F	10%
	Not for profit organisations - per hour	13.00	3	F	10%
	Friday / Saturday night hire 5:00pm - midnight	189.00	3	F	10%
	Security deposit	500.00	3	F	Exempt

SEE NEXT PAGE FOR EXPLANATORY NOTES

Community Venues

No.	Description	Fee/Charge 2018/19 \$	Pricing Structure	Service Category	GST status
24.	Miscellaneous Charges *				
a.	Booking fee (non refundable and non transferable)	12.00	3	F	10%
b.	Booking alteration fee	15.00	3	F	10%
c.	Regular hire application processing fee	50.00	3	F	10%
d.	Authorised civic functions i.e. ANZAC Day Ceremony (non refundable and non transferable)	0.00	3	F	Exempt
e.	Security deposit - regular hire/casual hire	250.00	3	F	Exempt
f.	Security deposit - function or high risk event (includes Friday or Saturday night hire)	500.00	3	F	Exempt
g.	After hours call out fee	250.00	4	J	10%
h.	Penalty for not complying with Terms and Conditions of Hire including cleaning, damage and garbage.	As assessed	4	J	10%
i.	Regular hirer additional key fee (not refundable)	50.00	4	J	10%
j.	Commercial Filming - <i>Casual Hire rates apply for the venue in addition to fees under 'Commercial Filming' - see elsewhere within the Fees and Charges document.</i>				
k.	Storage Space for Regular Hirers				
	Storage hire fee - per quarter (3 months)	26.00	3	F	10%
	Long term lease or licence	As assessed	3	F	10%
l.	Cancellation Fees				
	More than 30 days' notice: 100% refund				
	Less than 30 days' notice: full hire fees payable				

Notes:

- ~ Regular Hirers are those groups or individuals hiring the same Council venue 10 or more times per calendar year with a Regular Hire Agreement (unless otherwise specified within Fees and Charges).
- ~ Casual Hirers are those groups or individuals hiring the same Council venue no more than nine times per calendar year.
- ~ Not for Profit - an organisation that does not operate for the profit, personal gain or other benefit of particular people (Australian Charities and Not-for-profits Commission (ACNC) Australian Government).
- ~ The Regular Hire fee and Not For Profit fee apply to yearly, Regular Hire Agreements only. Once the Regular Hire Agreement is confirmed by Council, the Regular Hire fee and/or Not For Profit fee will not be applied to any alterations or additional hire periods. In such instances, the Casual Hire fee will apply.
- ~ The Casual Hire fee applies to all bookings, at all times outside of a Regular Hire Agreement unless otherwise specified within the Fees and Charges.
- ~ Casual Hire takes precedence over Regular Hire to encourage a variety of activities within Council's community venues.
- ~ The Not For Profit fee may be applicable to civic groups seeking ad hoc or casual use of a venue at any time.
- ~ All venues have a minimum two hour hire period with minimum 1/2 hourly increments thereafter unless otherwise specified. This may be reconsidered if a two hour hire period is not available.
- ~ Endorsed Senior Citizens' Clubs and Hornsby District Lantern Club are exempt from hire charges.
- ~ Children's birthday parties - minimum 4 hour hire period charged at the Casual Hire rate applicable.
- ∞ Berowra, Mount Colah and Thornleigh Community Centres - Please note, Friday/Saturday night is not available for individual room hire. Whole centre fees apply.
- * Miscellaneous charges and conditions may be applicable to all community venues.