

Hornsby Shire Council
31 Central Ave
Thornleigh NSW 2120

2 November 2021

Dear Radek,

Re: Our Lady Help of Christians (OLHC) Primary School Colocation with St Agatha's Catholic Primary School, Pennant Hills Application for Street Signage Changes to Accommodate Additional Public Parking and Temporary Shuttle Bus

Please find attached the Application proposal prepared by Positive Traffic on behalf of Catholic Schools Broken Bay (CSBB) for Hornsby Shire Council to consider changes to street signage along Trebor Road, Pennant Hills to support the shuttle bus service between Epping and Pennant Hills. The OLHC Primary Catholic School at Epping is being temporarily collocated to St Agatha's at Pennant Hills for the duration of the redevelopment at Epping for a period of 2 years.

CSBB are committed to supporting the respective school communities at both Epping and Pennant Hills by providing a free shuttle bus between the school sites for both morning and afternoon transfers. The OLHC parents will be able to maintain their current school pick up and drop off routines without causing an additional strain on the St Agatha's surrounding traffic areas. The attached proposal includes a request for a safe temporary school time bus stop at St Agatha's that supports the shuttle bus trip to Epping and utilises the existing manned pedestrian crossing. CSBB will provide qualified adult supervision for the OLHC students travelling by bus as this is considered a minimum duty of care for their students.

We thank you in advance for considering our proposal at your next Council meeting and look forward to a positive outcome for our schools.

Kind Regards



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Our Reference: **PT21017**

Hornsby Shire Council
31 Central Avenue
Thornleigh NSW 2120

29 October 2021

Via email: rzarzycki@hornsby.nsw.gov.au

Attention: Mr Radek Zarzycki

**Our Lady Help of Christians (OLHC) Primary School Colocation with St Agatha's (St Agatha's) Primary Catholic School
Application for Street Signage Changes to Accommodate Additional Public Parking and Temporary Shuttle Bus**

On behalf of the Our Lady of Help Christians (OLHC) Primary School and further to our meeting earlier this year, we wish to advise that the traffic assessment of the co-location of the OLHC school with St Agatha's Primary School, Pennant Hills has been completed.

Introduction

You may recall the purpose of the study was to ascertain the potential traffic impacts and public transport / parking needs of the temporary colocation of the schools whilst the OLHC is fully rebuilt over a two (2) year period commencing December 2021.

As part of this colocation, the OLHC primary school will operate a shuttle bus service which will provide direct access to / from St Agatha's Primary School during the morning and afternoon school peak periods. The significant benefit of this proposal is the significant majority of parents with children currently attending OLCH Primary School would use parking areas in Epping to access the shuttle bus service instead of adding to the existing traffic / parking demands of the St Agatha's Primary School.

Further, staff parking from OLHC primary school associated with the colocation will be provided parking within the Diocese of Broken Bay offices located in City View Road as a portion of this existing commercial building is not tenanted.

However, as discussed the existing street network surrounding St Agatha's Primary School currently does not have a suitable parking area for this temporary shuttle bus service. In particular within Trebor Road which provides the main pedestrian entrance to St Agatha's Primary School and includes a staffed children's crossing for the safe movement of children across Trebor Road.

We are seeking to avoid the existing bus zones in Trebor Road so not to impact on existing school / route bus services which serve both St Agatha's Primary School and other schools nearby.

The existing on-street parking arrangements in Trebor Road are shown below in **Figure 1**.

Figure 1 - Trebor Road Existing On-Street Signage / Parking Arrangements



Proposal

Through our work we have identified the safest location for this shuttle bus service would be on the northern side of Trebor Road immediately east of Weemala Road which is currently signposted as No Parking all day. It is noted that as a No Parking zone, this location can currently facilitate the dropping off and pick up of passengers and goods. However, through our extensive traffic / parking / site surveys we did not observe any vehicles parking in this location during morning or afternoon school peak periods.

We would also recommend that parking throughout the day outside of school peak periods could be considered for this existing No Parking zone to provide further public parking in the immediate location.

The proposed temporary changes to the existing signage / parking restriction arrangements in Trebor Road are shown below in **Figure 2**.

Figure 2 - Trebor Road Proposed On-Street Signage / Parking Changes



After the two (2) year period, there is the opportunity to replace the morning / afternoon bus zone with a No Parking zone which operating during morning / afternoon school peak periods.

The purpose of this submission is to formally request on behalf of the OLHC Primary School that Hornsby Shire Council and the Local Traffic Committee consider the above request to provide a temporary school peak period bus zone to allow the shuttle bus service between the two schools to operate.

The location has been determined as the most favourable as it allows children to move to / from the shuttle bus via an existing staffed children's crossing and provides the best location during inclement weather where children can be housed in either the existing shelter noted above or the covered outdoor learning area (COLA) both which are easily accessed via the school main pedestrian entry in Trebor Road.

Thank you for your consideration of this request and please do not hesitate to contact myself on 0414 462247 should you require any additional information.

Yours sincerely

DEAN BRODIE
Managing Director