

Claim for inclusion on the roll of non-resident owners of rateable land or the roll of occupiers and ratepaying lessees for Hornsby Council.

# Form for individual owners, occupiers and ratepaying lessees

**Instructions:** This form must be received by the general manager of: Hornsby Council  
by 6:00pm (EST) Monday 25 October 2021.

By post: PO Box 37, Hornsby NSW 1630

By hand: 296 Peats Ferry Road, Hornsby NSW 2077

By email: hsc@hornsby.nsw.gov.au

**Do not** use this form if you need to nominate an elector.

**Use instead Form for nomination of an elector by joint/several, corporate or trustee owners, occupiers or ratepaying lessees.**

**Note:** A person may not be enrolled more than once for the same ward. A person who is qualified for enrolment in more than one ward in a Council area may only be enrolled in the ward in which the person is qualified as a resident. If the person is not a resident, they may be enrolled in the ward specified in a notice by the person to the Council's general manager before the closing date for the election, or if no such notice is given, a ward chosen by the general manager. Overall a person cannot vote more than once in any Local Government Area.

## Section 1 – Property details

Lot #: \_\_\_\_\_ DP/SP#: \_\_\_\_\_ For ratepaying lessees **only** – Rates assessment number: \_\_\_\_\_

Suite/Level/Unit/Street Number & Street Name: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Council & Ward \_\_\_\_\_

## Section 2 – Claimant's details

Surname: \_\_\_\_\_ Given name(s): \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Residential address \_\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Postal address (if different to residential) : \_\_\_\_\_

I am the (tick one):  Owner  Ratepaying Lessee  Occupier of the property described in Section 1.

**For occupiers only** – Date our occupancy expires: \_\_\_\_/\_\_\_\_/\_\_\_\_

**For ratepaying lessees only** – Date until which we are liable to pay rates: \_\_\_\_/\_\_\_\_/\_\_\_\_

I am entitled to enrol and claim the inclusion of my name on the roll of non-resident owners of rateable land or the roll of occupiers and ratepaying lessees for: Hornsby Council,

in \_\_\_\_\_ ward (insert ward name, if applicable)

I am already enrolled in this or another ward (if any) of Hornsby Council

(**tick one**):  Yes  No

Claimant's signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## Section 3 – Statement by witness

I am of or above the age of 18 years. I saw the claimant sign this claim, and believe, to the best of my knowledge that the statements in the claim are true.

Witness surname: \_\_\_\_\_ Witness given name(s): \_\_\_\_\_

Witness signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**OFFICE USE ONLY**

Date received \_\_\_\_/\_\_\_\_/\_\_\_\_ Received by: \_\_\_\_\_

Processed date \_\_\_\_/\_\_\_\_/\_\_\_\_ Processed by: \_\_\_\_\_

Claim allowed?  Yes  No      Elector informed of outcome?  Yes  No      Date \_\_\_\_/\_\_\_\_/\_\_\_\_