## Printing a webpage from Google Chrome

- 1. Go to the webpage that you wish to print
- 2. Click on the menu icon (three vertical dots, see below) in the top-right hand corner of the screen and select Print, or press Ctrl+P on the keyboard



 Select the black-and-white printer ('B/W on MonitorAPP') or the colour printer ('Colour on MonitorAPP') and click 'Print'



4. The print dialogue window will display. Enter your library card number (C.....) and click OK to proceed



5. Confirm your print details (including the cost of your print job) and click OK to proceed

M Print C	Confirmation X	
Supervisor Net Print Popup	Document NameJackets - Shop jackets for men and women onliPrinterBWCopies1Page Count12 Sheets A4 B&WLibraryTechnology, Section Test 1Account Balance\$0.10Total Price\$2.40Remaining Balance-\$2.30	]

- 6. Scan your library card or manually enter your library card number at ANY of the library's MFD printer/copiers
- 7. Select 'My Print Jobs'
- 8. Select individual print job(s) and press 'Print', or press 'Print All' to print all your print jobs
- 9. Press 'Yes' to confirm
- 10. If you have insufficient funds on your library card you will need to top up your balance at the Library kiosk. You can add credit to your library card via EFTPOS or cash payment. Please note that no change will be given by the kiosk.