

your guide to sportsgrounds and facilities

Schools information booklet



Contents

Introduction	4
Parks team contact details	4
Making a booking to use a sportsground	5
Turf wickets	7
Keys	7
Sportsground addresses and uses	8
Season changeover for sportsgrounds (Winter/Summer)	13
Fees and charges	14
Sportsground maintenance	14
Sportsgrounds closures	15
Contact details	15

Introduction

This booklet is designed to provide schools and sportsground users with information to assist them with booking, maintenance and other matters that may arise throughout the year.

The aim is to explain the booking process in a clearer more refined way and to answer some frequently asked questions. We would welcome any comments and suggestions for this booklet as to how it can be improved to help your school in the future.

Parks Asset Team contact details

If you require information you are encouraged to please contact one of the following:

Parks Facilities Officer

For bookings and general enquiries

Phone: 9847 6037

Customer Service

For sportsground maintenance and customer service issues other than bookings

Phone: 9847 6666

PO Box 37

Hornsby NSW 1630

Phone: 9847 6853

Fax: 9847 6999

Email: hsc@hornsby.nsw.gov.au

Wet weather

Phone: 9847 6764

hornsby.nsw.gov.au/ground-closures

Making a booking to use a sportsground

An application form must be completed by schools wishing to book a sportsground in Hornsby Shire. Application forms are available on Council's website at hornsby.nsw.gov.au/recreation-and-facilities/sportsground-hire.

Term sport bookings

Schools must complete the "Application for the Use of Sportsgrounds, school term sport" and return by the **end of November**.

This application is for allocating schools with a regular sports day/s booking for sportsgrounds required during school terms. Confirmation of term sport allocations for the following year will be sent out to schools in January.

Council reserves the right to book any of its sportsgrounds out for community and special events, athletics carnivals and gala days. Schools will be notified of the dates where sportsgrounds are unavailable for term sport bookings by email at the beginning of first term and again at the beginning of second term due to late changes.

Any requests for alterations to the allocation booking must be made in writing to Council by the school.

All **PSSA** term sport and carnival bookings are to be made by the regional sport coordinators.

Bookings for **Pennant Hills Netball Courts** should be made directly with Hills District Netball Association on phone 9484 8359.

Casual Bookings

Schools requiring bookings for special events such as casual fixtures and other non regular sports events should request a booking by completing a "School Application for the Casual Use of Sportsgrounds" and faxing the complete form to 9847 6999 or emailing to the Parks Facilities Officer at hsc@hornsby.nsw.gov.au.

Non regular sporting events involving high attendance (500 or more students) and additional amenities will require an Event Application Form to be submitted, eg. large multi school gala days.

A minimum of 7 days notice is required when making a booking (except in the case of turf pitch requests where 2 weeks notice is required).

Athletic carnivals and cross country carnivals

The following sportsgrounds can be used for school athletics carnivals. Bookings will be taken for dates during **Terms 2 and 3 only** (May to August). **Bookings will not be accepted for Athletics Carnivals on Mondays or Fridays.** There is a fee for the use of a sportsground for Athletics Carnivals.

Foxglove Oval

Epping Athletics Track

Hayes Park

Mark Taylor Oval

Greenway Park No. 2

Pennant Hills Oval No. 1

Berowra Oval

Additional ovals available on request and at a higher hire fee. When booking the carnival please provide Council with details of required line markings and any equipment that will be used on the day.

6

Schools should complete the "Application for Use of Sportsgrounds School Licence Agreement, school carnivals".

The dates requested for athletic carnivals and cross country events will be tentatively booked pending availability. Schools with conflicting or unavailable booking dates will then be contacted. Please contact Council's Parks Facilities Officer if you have not received confirmation of your sports carnival booking by Week 4 of Term 1.

Once Council receives confirmation of athletic and cross country dates for which booking fees apply an invoice will be sent to the school along with a licence confirming booking details.

The following sportsgrounds and reserves can be used for school cross country carnivals.

Greenway Park

Epping Athletics track

Epping Oval

Berowra Oval

Foxglove Oval

Carlingford High school grounds

Brooklyn Oval

Fagan Park (charges apply)
Pennant Hills Oval No. 1
Hayes Park
Mark Taylor Oval

Council will endeavour to ensure that sportsgrounds are prepared and all line markings are completed. However, due to inclement weather it is not always possible to fully prepare the athletics tracks. It is the responsibility of the school's sports coordinator to check the condition of the sportsground immediately prior to occupation and determine whether the sportsground is fit for its intended use. Council will not accept any responsibility for injury caused by use of sportsgrounds in an unfit condition for intended use under this licence.

Swimming carnivals

Schools wishing to make bookings for swimming carnivals should contact the Aquatic Centre directly. More information and contact numbers are available on our website at hornsby.nsw.gov.au/recreation-and-facilities/swimming.

Turf wickets

Turf wickets are available on Hornsby Shire Council's Class 1 sportsgrounds and are available to schools on Wednesdays and Thursdays ONLY. Pennant Hills Oval No 1 is ONLY available on a Thursday.

Council requires a completed application with 2 weeks notice to prepare turf wickets. Please forward any request for turf wicket bookings within this timeframe. Fees apply for the use of a turf wicket.

Keys

Schools will be required to pick up keys to access sportsground amenities for their athletics and cross country carnivals.

Keys can be picked up from Council's Administration Building at 296 Pacific Highway, Hornsby. Please contact the Parks Facilities Officer to arrange a suitable time to collect the keys.

A refundable deposit together with an administration fee is required prior to picking up the keys. Canteen keys are still obtained from the relevant sporting club. Contact details for clubs can be obtained by calling 9847 6037.

Sportsgrounds addresses and uses

Sportsground	Address	Winter season use	Summer season use
Arcadia Oval	Arcadia Road, Arcadia	Soccer 1 senior field	Cricket, 1 senior oval synthetic pitch
Asquith Oval	Mills Avenue, Asquith	Soccer 1 senior field, 1 junior field	Cricket, 1 senior oval turf pitch
Berowra Oval	Berowra Waters Road, Berowra	Soccer 1 senior field	Cricket, 1 senior oval turf pitch
Berry Park	Berowra Road, Mount Colah	Soccer 1 junior field, 2 mini fields	Cricket, 1 junior oval synthetic pitch
Booth Park	Sutherland Road, Beecroft	Soccer 2 smaller sided fields	Cricket, 1 junior oval synthetic pitch
Brooklyn Oval	Brooklyn Road, Brooklyn	Soccer 1 senior field,	Cricket, 1 junior oval synthetic pitch
Campbell Park	Wilga Street, West Pennant Hills	Soccer 1 senior field	Cricket, 1 senior oval synthetic pitch
Carlingford No 1	North Rocks Road, Carlingford	Soccer 1 junior field	Cricket, 1 junior oval synthetic pitch
Carlingford No 2	North Rocks Road, Carlingford	Soccer 1 senior field	Cricket, 1 senior oval synthetic pitch
Carlingford No 3	North Rocks Road, Carlingford	Dual Soccer/Rugby 1 senior field	Cricket, 1 senior oval synthetic pitch
Cheltenham Oval	Castle Howard Road, Cheltenham	Soccer 1 senior field	Cricket, 1 senior oval synthetic pitch, synthetic practice nets
Cowan Oval	Bujiwa Bay Road, Cowan	Soccer 1 junior field	Cricket, 1 senior oval synthetic pitch
Dunrossil Netball Courts	Dunrossil Avenue, Carlingford	Netball, 2 courts	Tennis, 2 courts

Sportsground	Address	Winter season use	Summer season use
Dural Park Oval No 1 Quarry Road – Western	Quarry Road, Dural	Rugby Union 1 senior field	Crickets, 1 senior oval synthetic pitch
Dural Park Oval No 2 Quarry Road – Eastern	Quarry Road, Dural	Rugby League 1 senior field	
Edward Bennett Oval	Edward Bennett Drive, Cherrybrook	Soccer 1 senior field	Crickets, 1 senior oval synthetic pitch
Epping Athletic Track	Norfolk Road, Epping	Athletics Track	Athletics Track
Epping Oval	Norfolk Road, Epping	Soccer 1 senior field	Crickets, 1 senior oval turf pitch, turf practice nets
Foxglove Oval	Foxglove Road, Mount Colah	Soccer 2 senior fields, 12 small sided fields	Crickets, 2 senior ovals synthetic pitches, Athletics track
Galston Netball Courts	Galston Road, Galston	Netball, 2 courts	Netball, 2 courts
Glenorie	Old Northern Road, Glenorie	Soccer 1 senior field	Crickets, 1 junior oval synthetic pitch
Greenway Park Courts	Shepherds Drive, Cherrybrook	Basketball 1 court, tennis 1 court	Netball, 3 courts
Greenway Park No 1	Shepherds Drive, Cherrybrook	AFL 1 senior field, Baseball 3 diamonds or 7 junior diamonds	Baseball 3 diamonds, or 7 junior diamonds
Greenway Park No 2	Shepherds Drive, Cherrybrook	Rugby League or AFL 1 senior field	Crickets, 1 senior oval synthetic pitch, synthetic practice nets, Athletics track
Hayes Oval	Galston Road, Galston	Soccer 2 senior fields, 1 junior field, 2 small sided fields	Softball 3 senior diamonds, 4 junior diamonds
Headen Park	Duffy & Sinclair Avenue, Thornleigh	Rugby Union 1 senior field	Crickets, 1 senior field

Sportsground	Address	Winter season use	Summer season use
James Henty Drive Oval	James Henty Drive, Dural	Soccer 2 junior fields	Cricket, 1 junior oval synthetic pitch
James Park	Low & Palmerston Roads, Hornsby	Soccer 1 senior field	Cricket, 1 junior, Synth practice nets
John Purchase Oval	Shepherds Drive, Cherrybrook	Soccer 1 field	Cricket, 1 senior oval synthetic pitches, synthetic practice nets
Montview Oval Netball Courts	Montview Parade, Hornsby Heights	Netball, 4 courts	Netball, 4 courts
Montview Ovals	Montview Parade, Hornsby Heights	Soccer 2 senior fields, 1 junior field, 2 mini fields	Cricket, 2 senior ovals synthetic pitches, synthetic practice nets
Mt Kuring-Gai Oval	Blackwood Avenue, Mt Kuring-gai	Soccer 1 senior field	Cricket, 1 senior oval synthetic pitch
Normanhurst Oval	Harris Road, Normanhurst	Soccer 1 senior field, 2 small sided fields	Cricket, 1 senior oval synthetic pitch, synthetic practice nets
Normanhurst Oval Netball Courts	Harris Road, Normanhurst	Netball, 2 courts	Netball, 2 courts
North Epping Oval	Boundary Road, Epping	Soccer 1 senior field	Cricket, 1 senior oval turf pitch
Oakleigh Oval	Giblett Avenue, Thornleigh	Soccer 1 senior field, 4 small sided fields	Baseball 1 senior diamond, 4 junior diamonds
Parklands Oval	Parklands Road, Mount Colah	Soccer 1 senior field	Cricket, 1 senior oval turf pitch
Pennant Hills Hockey Field	Britannia Street, Pennant Hills	Hockey 2 senior field (Turf)	Hockey 2 senior field (Turf)
Pennant Hills Netball Courts	Britannia Street, Pennant Hills	Netball, 18 courts	Netball, 18 courts
Pennant Hills No 1	Britannia Street, Pennant Hills	Rugby Union 1 senior field	Cricket, 1 senior oval turf pitch, synthetic practice nets

Sportsground	Address	Winter season use	Summer season use
Pennant Hills No 2 (Ern Holmes Oval)	Britannia Street, Pennant Hills	AFL 1 senior field	Cricket, 1 senior oval turf pitch, Athletics track
Rofe Park	Galston Road, Hornsby Heights	AFL 1 junior field, Baseball 2 senior diamonds	Baseball 2 senior diamonds, 6 junior diamonds
Roselea Oval	Pennant Hills Road, Carlingford	Soccer 1 senior field	Cricket, 1 junior oval synthetic pitch
Ron Payne Reserve	Wood Street, Epping	Soccer 3 mini fields	Cricket, 1 junior oval synthetic pitch, synthetic practice nets
Ruddock Park	Quarter Sessions Road, Westleigh	Soccer 2 junior field	Baseball, 3 junior diamonds
Somerville Oval	Blaxland Road, Epping	Rugby Union 1 senior field, 1 junior field	Cricket, 1 senior synthetic pitch, synthetic practice nets
Storey Park	Lodge Street, Asquith	Rugby League 1 senior field	Cricket, 1 senior oval turf pitch, synthetic practice nets
Thomas Thompson (Cedarwood)	Cedarwood Drive, Cherrybrook	Soccer 1 senior field,	Cricket, 1 senior oval synthetic pitch
Thornleigh Oval	Ferguson Street, Thornleigh	Soccer 1 senior field	Cricket, 1 senior synthetic pitch, synthetic practice nets
Waitara Oval	Waitara Avenue, Waitara	Rugby League 1 senior field	Cricket, 1 senior oval turf pitch, synthetic & turf practice nets
Warrina Street (Large)	Warrina Street, Berowra Heights	Rugby League 1 senior field	Cricket, 1 senior oval synthetic pitch
Warrina Street (Small)	Warrina Street, Berowra Heights	Soccer 1 junior field,	No Summer Use
Warrina Street Netball Courts	Warrina Street, Berowra Heights	Netball, 2 courts	Netball, 2 courts

Sportsground	Address	Winter season use	Summer season use
West Epping Oval	Downing Street, Epping	Soccer 1 senior field, 1 junior field	Cricket, 1 senior synthetic pitch, synthetic practice nets
Wisemans Ferry	Old Northern Road, Wisemans Ferry	No winter use	Cricket, 1 junior oval synthetic pitch

Season changeover for sportsgrounds (Winter/Summer)

Twice yearly Hornsby Shire Council changes the sportsgrounds over from winter sport use to summer sport use and vice versa. This change will generally take place:

Summer to Winter	Last 2 weeks of March
Winter to Summer	Last 2 weeks of August

Schools should contact Council to discuss if competitive games are to be played in this period.

Where possible any finals/gala days should be scheduled to finish before the season changeover period. If for some reason they cannot be scheduled before these dates the school should contact Council and inform us as soon as possible. Failure to inform Council could result in the sportsgrounds not being prepared correctly to meet the requirements for the booked events (eg. field markings and goal posts).

Fees and charges

Fees and Charges apply for school use of sportsgrounds as listed below. The current fees and charges can be viewed on Council's website at the following link hornsby.nsw.gov.au/about-council/corporate-documents-and-reports/fees-and-charges.

School Sports

Shire schools turf wicket / day

Shire schools other grounds except athletics carnivals
(eg. term sport)

Outside shire schools – turf wicket

Outside shire schools – other grounds

Shire schools athletic carnivals

Outside shire schools athletics carnivals

Shire schools athletics carnival
(Additional line markings requested)

Special markings athletics fields
(ie. grounds not listed as having athletics carnival fields)

Fagan Park cross country carnival < 500 people

Fagan Park cross country carnival > 500 people

Sportsground maintenance

If schools have any maintenance requests, for the playing fields or amenities, they should call the Hornsby Shire Council Customer Service line on **9847 6666**. These requests will then be logged and completed according to priority.

The hirer of the sportsground is responsible for ensuring that the behaviour of players and attendees at the event is respectful of the right to quiet enjoyment of other park visitors and park neighbours. School groups must be under the effective supervision of a school teacher at all times and sports users must provide effective adult supervision of under-18 players. Sportsgrounds should be left in a clean and tidy condition. Please notify Council of any damage or maintenance issues as soon as possible.

Failure to observe the conditions of hire may result in cancellation of any future bookings.

Sportsground closures

Grounds can be closed at any time by Hornsby Shire Council. Generally they will only be closed due to maintenance or wet weather.

If a sportsground is closed due to maintenance then the school using that sportsground will be informed of this well in advance. If however there is an unforeseen situation at a sportsground then Hornsby Council will do its best to let the school know as soon as possible.

Schools can find out if sportsgrounds have been closed due to wet weather by phoning the wet weather hotline on 9847 6764 or at hornsby.nsw.gov.au/recreation-and-facilities/ground-closures-due-to-wet-weather. Between March and September the wet weather hotline is updated at 2pm daily. In addition to this an update for schools will be made at 8.30am when there has been recent rain.

Wet weather hotline

9847 6764

In cases where the sportsgrounds have not been closed, eg. games commencing prior to 8am, it is the responsibility of the school to determine if a sportsground can be used without damaging the playing surface.

The hirer is responsible for all damage caused to any person or property by any player or attendee of the event for which the venue is being hired.

Contact details

Schools are reminded that it is their responsibility to supply Council with up to date contact details.

This information needs to be supplied to the Council before the start of the year. Any changes to the contact details of the school during the year should be provided to Council as soon as possible.



HORNSBY
SHIRE COUNCIL